

# Audit scope and plan –Floodplain management plans

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## Enquiries

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## Acknowledgement of Country

The Natural Resources Commission acknowledges and pays respect to traditional owners and Aboriginal peoples. The Commission recognises and acknowledges that traditional owners have a deep cultural, social, environmental, spiritual and economic connection to their lands and waters. We value and respect their knowledge in natural resource management and the contributions of many generations, including Elders, to this understanding and connection.

## List of acronyms

ASAE	Australian Standards on Assurance Engagements
ASQM	Australian Standard on Quality Management
DCCEEW-Water	NSW Department of Climate Change, Energy, the Environment and Water – Water Group
CPHR	Conservation, Programs Heritage and Regulation (CPHR)
EP&A	Environmental Planning and Assessment

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# Table of Contents

<b>1</b>	<b>Principles of the Act</b>	<b>1</b>
<b>2</b>	<b>Objective and scope</b>	<b>2</b>
<b>3</b>	<b>Exclusions</b>	<b>3</b>
<b>4</b>	<b>Approach</b>	<b>4</b>
<b>5</b>	<b>Audit timing and reporting</b>	<b>5</b>
<b>6</b>	<b>Governance and communications</b>	<b>6</b>
<b>7</b>	<b>Document control</b>	<b>7</b>

# 1 Principles of the Act

The Natural Resources Commission (Commission) will undertake audits of each floodplain management plan made under the *Water Management Act 2000*, within the first five years of the plans<sup>1</sup>, in accordance with section 44 of the *Water Management Act 2000*.

Section 9 of the Act states:

*‘(1) It is the duty of all persons exercising functions under this Act:*  
*(a) to take all reasonable steps to do so in accordance with, and so as to promote, the water management principles of this Act, and*  
*(b) as between the principles for water sharing set out in section 5 (3), to give priority to those principles in the order in which they are set out in that subsection.*  
*(2) It is the duty of all persons involved in the administration of this Act to exercise their functions under this Act in a manner that gives effect to the State Water Management Outcomes Plan’*

In addition, section 5 (3) of the Act states the following in relation to water sharing —

- (a) sharing of water from a water source must protect the water source and its dependent ecosystems, and*
- (b) sharing of water from a water source must protect basic landholder rights, and*
- (c) sharing or extraction of water under any other right must not prejudice the principles set out in paragraphs (a) and (b).*

Section 9 of the Act applies to the Commission as auditor under the Act, as well as it applies to those organisations the Commission audits.

Part 3 of the Act specifies where provisions of water management plans must be consistent with, or may contain measures to give effect to, the water management principles of the Act. The Commission’s audits of water management plans under Section 44 of the Act provide assurance as to whether plan provisions – which may include provisions related to the water management principles - are being given effect to. This helps to support the implementation of water management principles of the Act.

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<sup>1</sup> Based on the date these plans were deemed to have commenced under the *Water Management Act 2000*.

## 2 Objective and scope

The objective of these audits is to determine whether the provisions of each healthy floodplain management plan have been given effect to.

The floodplain management plans due to be audited are:

- *Border Rivers Valley Floodplain Management Plan 2020 (due June 2025)*
- *Macquarie Valley Floodplain Order 2021 (due June 2026)*

The objective will be addressed with the following audit criteria:

- Criterion 1: The relevant responsible parties have implemented plan provisions relating to vision, objectives, strategies and performance.
- Criterion 2: The relevant responsible parties have implemented plan provisions relating to granting or amending flood work approvals.
- Criterion 3: The relevant responsible parties have implemented plan provisions relating to mandatory conditions.
- Criterion 4: The relevant responsible parties have implemented plan provisions relating to amendments (where these are not optional) and there is evidence that identified amendments (which may include optional amendments) have been given due consideration.

If warranted, the Commission may change the scope or criteria during the audits. Should this be necessary, the Commission will consult with the relevant auditees.

### 3 Exclusions

The audits will **not**:

- provide an assessment against all provisions in each plan, but will include select priority provisions based on risk
- examine all parts of each plan
- provide an opinion regarding compliance of holders of flood work approvals or any other regulatory instruments
- provide an opinion as to whether the plans are being implemented efficiently, or whether they are achieving environmental, social, or economic outcomes, stated visions, objectives or performance indicators
- provide an opinion as to whether the plan provisions are effective, appropriate or in line with the *Water Management Act 2000* or other relevant legislation.
- examine approvals in relation to EP&A Act that are not related to the objects, principles, core and additional floodplain management plan provisions
- compliance with any legislation unrelated to the *Water Management Act 2000*

In some cases, to provide context, the Commission may provide some comment on the above exclusions.

## 4 Approach

The audits will be conducted in accordance with the *ASAE 3000 for Assurance Engagements other than Audits or Reviews of Historical Financial Information* and *ASAE 3100 for specific Compliance Assurance Engagements*.

In addition, the audit will be carried out in accordance with Auditing Standard ASQM 1 *Quality Management for Firms that Perform Audits or Reviews of Financial Reports and Other Financial Information, or Other Assurance or Related Services Engagements*, and ASA 102 *Auditing Standard ASA 102 Compliance with Ethical Requirements when Performing Audits, Reviews and Other Assurance Engagements*. ASA 102 requires auditors to have regard to applicable requirements of APES 110 *Code of Ethics for Professional Accountants*.

Individual audit plans will be set up for the floodplain management plans, which will include:

- a risk-based approach considering unique risks of each floodplain management plan and part, which will inform the audit focus for each plan
- specific audit tests and evidence gathering procedures.

Audit procedures may include:

- document review (either written documents or numerical data) including overarching frameworks, procedures, guidelines, manuals and policies, and reporting.
- interviews with process owners, implementors and users including the NSW Department of Climate Change, Energy, the Environment and Water – Water Group (DCCEEW-Water) and WaterNSW
- interviews with other stakeholders that may include licencees, if named specifically in the plan, or other groups involved in implementation such as DCCEEW - Conservation, Programs Heritage and Regulation (CPHR)
- walk-throughs of material activities (may include systems and processes with system implementors, owners or users)
- observations of material activities in operation.

These procedures will be carried out on a test basis to provide sufficient appropriate evidence on which to base a conclusion.

These audits will be limited assurance engagements. The procedures performed in a limited assurance engagement vary in nature and timing from, and are less in extent than for, a reasonable assurance engagement. Consequently, the level of assurance obtained in a limited assurance engagement is substantially lower than the assurance that would have been obtained had a reasonable assurance engagement been performed.

The audit cannot therefore be relied on to comprehensively identify all weaknesses, improvements or areas of non-compliance. Inherent limitations mean that there is an unavoidable risk that some material matters may not be detected, despite the audit being properly planned and executed in accordance with Australian Auditing Standards.

## 5      **Audit timing and reporting**

Table 1 summarises the audit schedule and required completion timings for the period January 2025 to July 2026. The timing of subsequent floodplain management plan audits will be confirmed with the cross agency audit coordinators in 2026.

**Table 1 Schedule of water management plan audits for 2025-2026**

Plan	Audit completion
<i>Border Rivers Valley Floodplain Management Plan 2020</i>	<i>By June 2026</i>
<i>Macquarie Valley Floodplain Order 2021</i>	



## 6 Governance and communications

- The primary contact for the audits will be Alice Woodforth.
- Audit coordinators have been provided for each agency. These personnel will be the primary point of contact for the audit. These personnel will be expected to:
  - attend meetings (opening meeting, debrief meeting post document review, debrief meeting post interviews, debrief meeting on audit process post final report issue)
  - coordinate the document request
  - provide consolidated comments from the agency on the draft report
  - be the primary liaison point with the Commission throughout the audit process.
- A document transfer platform will be agreed between parties. This will be agreed at the opening meeting.
- Due to COVID-19 communication will be virtual, either via mobile phone or via whatever virtual meeting method is appropriate for an interview. It may be necessary to arrange a platform where screen sharing is available to support some interviews (for example a walk-through of processing of approval applications on an agency system).

# 7 Document control

Date approved	April 2025
Review period	Periodic
Next revision	As required
Responsible Officer	Executive Director
Changes made during the last revision	2.1 Revision to criterion 3 2.0 Update of agency names, list of acronyms, Commission lead contact. Director of audit program contact details, audits to be undertaken for the 2025-2026 period